

# Extra Curricular Creative Arts Program

Continuing Education

Ottawa-Carleton District School Board

Tel. (613) 239-2744 Fax (613) 239-2679

Central Registration (613) 239-2398

artsforkidsatocdsb.com



## **CLASS CANCELLATIONS**

Occasionally, classes are cancelled due to circumstances beyond our control, such as instructor illness, weather conditions, or school-based activities. When a class is cancelled parents will be notified by phone and/or email. While we make every effort to reschedule classes, due to limitations of space and time, this may not always be possible. Under such circumstances, refunds will be applied for individual-class student registrations. Should this cause significant financial hardship, please contact the ECCA Program Supervisor directly.

## **Your Contact Details**

Please ensure that you have provided – and maintain - adequate contact information of where you can be reached during the day in the event that your child is affected by a cancelled class.