



OTTAWA-CARLETON
DISTRICT SCHOOL BOARD

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COMMUNITY USE OF SCHOOLS

AUDITORIUM USER FEE SCHEDULE (PER FACILITY PER HOUR*)

CATEGORY	AVAILABILITY	USER FEE /HOUR	Audio/Lighting Techs		CLIENT SUPPORT (Custodial)	SECURITY DEPOSIT
			1 A.V. Student Techs	2 A.V. Techs (Fleet Pro Sound)		
Schools, School Councils, Board	Week nights, weekends, school breaks	\$0.00	\$16.55	\$99.00	\$0.00	\$0.00
Municipality, Youth, Community & Adult Recreation	Monday - Friday Saturday (4 Hour Minimum)	\$49.60	\$16.55	\$99.00	\$49.60	\$500.00
NOT FOR PROFIT Private Organizations, Individuals	Monday - Friday Saturday & Sunday (4 Hour Minimum)	\$92.61	\$16.55	\$99.00	\$92.61	\$500.00
FOR PROFIT Private Organizations, Individuals	Monday - Friday Saturday & Sunday (4 Hour Minimum)	\$154.35	\$16.55	\$99.00	\$154.35	\$500.00
AUDITORIUM - ADDITIONAL FEES & INFORMATION						
** CLIENT SUPPORT FEES	Minimum of 4 hours on Weekend Performance/Event dates					Hourly Rate
	Minimum of 2 hours on Evenings or Rehearsal only dates					
EQUIPMENT FEE - OCDSB	Applies to use of school equipment. Request for use of equipment must be pre-approved by school Principal.					\$26.25
AV EQUIPMENT	If AV equipment is required that is not available onsite, our tender agreement requires that additional equipment is rented through FLEET PRO Sound & Lighting. We recommend that you obtain a quote directly from FLEET for this additional cost.					Quote from FLEET
PIANO FEE	Applies, per day (plus tuning). Request for use of equipment, if available, must be pre-approved by School Principal					\$126.00
SECURITY GUARDS	Retained through the Community Use of Schools office. Required at all events at a ratio of 1:200 per capacity. (minimum 4 hrs)					\$35.00 each/hour
CANCELLATIONS & AMENDMENTS (All Facilities)	Per Amendment					\$10.50
	Per Cancellation Request					\$500.00
SECURITY DEPOSIT	Refundable Security Deposit is required for all Auditorium Requests.					\$500.00
BLACKOUT DATES	Per Day					\$154.35

PERMIT ADMINISTRATION FEE (One Time): 1 Booking - \$10.50, 2 - 5 Bookings - \$21.00, 6 or more Bookings - \$36.75

ADDITIONAL INFORMATION:

Additional spaces will be charged as per the regular Community Use User Fee Schedule

All pricing is subject to HST

Fleet Pro Sound
Fleet Pro Sound requires a minimum of two technicians. If additional technicians are required, Community Use will request a quote.
While minimal lighting and sound equipment is available at the schools with auditoriums, for anything outside of basic use of sound and lighting, our tendered vendor (Fleet Pro Sound) will be the AV Technicians Used. The above costs for Fleet Pro Sound are only for the cost of the service technicians to run the event. There may be additional costs required to support sound and lighting needs of the individual event including a preliminary visit to the facility by Fleet Pro Sound to assess the technical capability of the site for the auditorium event request made. Some of the fees may be charged directly to the permit holder by the vendor.

The Ottawa-Carleton District School Board reserves the right to adjust rates as needed without notice.