

Skills Upgrading

Improve Your English Skills for Work, High School, or Other Education



OTTAWA-CARLETON
DISTRICT SCHOOL BOARD
**CONTINUING
EDUCATION**
LEARN MORE, BE MORE!



Schedule

- Program runs September to June
- **In-person:** Monday-Thursday
9:00am-2:00pm
- **Online:** Friday mornings
9:00am-12:00pm

FREE
PROGRAM

Program Location:

- Continuing Education Centre,
440 Albert St.

Eligibility for this course:

- 18 years of age or older
- Strong oral communication skills
- Do not have a grade 12 English credit
(Canadian equivalent)
- Are not currently enrolled in a high school
- Able to participate weekly, online and in-person
options available

About this course

- Study English reading & writing
- Learn complex grammar,
punctuation, spelling and effective
vocabulary
- Write for a variety of purposes
- Write well-developed paragraphs
- Build your computer skills
- Develop study skills necessary for
high school

How to apply:

**You must make an appointment to apply
(no walk-ins).**

Space is limited, so book
your spot now!

**Scan the QR code to
complete the LBS
Expression of Interest
Form.**

